

**ALMOND TOWN BOARD REGULAR MEETING**

May 18, 2021

THE REGULAR MONTHLY MEETING of the Almond Town Board was opened at 9:03 am by Supervisor Dawn Wildrick-Cole. Also present were Board Members: Deputy Supervisor Dan Hegarty, Bryan Snyder, and Jo-Anne Freeland, Highway Superintendent Jamie Mansfield, Town Clerk Shelly Stevens, Codes Enforcement Officer Bill Ells, Village Board Member Bill Lockwood, residents Keith Stanley and Nate Woodworth.

Absent: Larry Perry

**Minutes:** A motion was made by Dan and seconded by Dawn to accept the April 2021 regular meeting minutes. The motion passed with all in favor.

**Supervisor:** A motion was made by Dan and seconded by Bryan to accept the March and April 2021 Supervisors Report and Monthly Budget. The Board did have questions about A3021 and April disbursements. Jo-Anne said she would ask Baldwin. The motion passed with all in favor.

**BUDGET MODIFICATIONS:**

**GENERAL FUND - TOWNWIDE**

Transfer From:

A1990.4 Contingency: 868.00 \$

TOTAL: \$ 868.00

Transfer To:

A1410.1A Deputy Town Clerk 400.00 \$

A1650.4 Central Communications 22.00 \$

A1920.4 Municipal Assn Dues, Contr Expend 150.00 \$

A9010.8 State Retirement System 296.00 \$

TOTAL: \$ 868.00

**HIGHWAY FUND - TOWNWIDE**

Transfer From:

DA5142.4 Snow Removal , Contr. 2,124.00 \$ TOTAL: \$ 2,124.00

Transfer To:

DA9010.8 State Retirement 2,124.00 \$

TOTAL: \$ 2,124.00

**JA - BUILDING**

## ALMOND TOWN BOARD REGULAR MEETING

May 18, 2021

Transfer From:

A1620.2J Building, Equip. 1,327.00 \$ TOTAL: \$ 1,327.00

Transfer To:

A1620.4J Building Contr 1,327.00 \$ TOTAL: \$ 1,327.00

A motion was made by Dawn and seconded by Dan to accept the recommended budget modifications. The motion passed with all in favor.

**Town Clerk/Tax Collector:** A motion was made by Dawn and seconded by Jo-Anne to accept the April 2021 Clerk's report. The motion passed with all in favor.

Shelly also informed the Board of the June 22, 2020 Clerk primary noting that the office would need to be closed on that date. She requested vacation starting June 22<sup>nd</sup>, office hours returning to normal on July 6<sup>th</sup>. The Board approved her request with all in favor.

### **Highway Superintendent:**

- Screening creek gravel in pit
- Had large sand pile in pit in the way so ordered salt in and mixed and hauled to shed for next winter. County also had to move salt out of Buffalo crush stone and sent 50 tons here to mix in
- Cut down two dead trees in Village park next to Perks Auto
- Poured concrete curb and sidewalk back in on main street down near red light. Getting mill from county soon and paving in along curb and damaged road area
- Installed driveway pipe on turnpike for Llyod Collins on Rossman's old property
- Ditch work on Deloss road, Turnpike on Deloss end, Turnpike from Weinman's to Rossman, Thomas Hill, and starting sections on Bishopville
- Grading pit road getting ready to haul in and out of the pit for the summer.
- Meet with soil and Water and got a permit to go in creek across from Fire hall to push material back in bank where water eroded a bunch of material away. Called county to line up Dozer and both of them are broke down and as soon as one is available, they will send one over.
- Mack went to Marquart Ac condenser was bad and Check engine light was showing dousing valve on after treatment was bad. Needed new drag link to pass inspection
- Dropped of 05 sterling with check engine light. We are reading code for air inlet temp sensor and a generic code.

### **2021 CHIPS Projects**

Headwall on Pipe in Dip on Bishopville

Equipment hours = \$11443.80

Man hours = \$ 4452.30

Materials 50 Concrete blocks =\$ 3750.00

Total \$19,466.10

**ALMOND TOWN BOARD REGULAR MEETING**

May 18, 2021

Pipe on Bishopville by Hornellsville's old pit

Equipment hours = \$2696.70

Man Hours = \$1047.60

Material out of Budget = \$2464.42

Material, (our PIT) = \$1005.00

Total = \$7,213.72

Pipe on Bishopville on upper side of McIntosh

Equipment hours = \$2696.70

Man hours = \$1047.60

Materials out of budget = \$1481.65

Material (out of Pit) = \$670.00

Total = \$5895.95

Bishopville Pipe's at Porters and top of Dip

Equipment hours = \$3271.85

Man hours = \$1440.45

Material Out of budget = \$2444.89

Material out of our pit = \$1005.00

Total = \$8162.19

Total \$40737.96

**Chip sealing for 2021**

Re-Seal Pennsylvania Hill      \$14,972.68

Re-Seal Stearns                      \$ 2,699.62

Re-Seal Wilson Karr                \$ 9,488.64

Re-Seal North Hill                  \$ 5,340.66

Re-Seal Higgins Hill                \$ 6,412.61

Re-Seal Bully Hill                  \$ 9,845.96

Re-Seal Bailey hill                 \$16,215.52

## ALMOND TOWN BOARD REGULAR MEETING

May 18, 2021

Total  
\$64,975.69

### **2021 town of Almond CHIP'S, EWR and PAVE NY**

CHIP'S 2021 \$182,193.93 up 28% was \$141,453.67

EWR 2021 \$40,741.69 up 50% was \$26,482.10

PAVE NY \$48,431.82 up 50% was \$32,288.21

Garage door estimate – Tabled until June

**Dog Control Officer:** No report

**Codes Officer:** Bill Ells gave update on new permits issued. He commented that 1 – 2x4 is currently \$11 so he is surprised at the volume of permits. Bill noted new solar system being installed. Dan said that he would ask the Assoc. of Towns for a sample solar policy.

**Review of Abstracts:** Dawn made a motion to accept Abstract #5 for May 2021 for a total of \$33,244.73. Dan seconded the motion.

- General Fund A claims in the amount of \$5,685.76
- General Fund B claims in the amount of \$5,022.00
- General Fund DA claims in the amount of \$9,165.07
- General Fund DB claims in the amount of \$9,211.57
- Joint Municipal Fund JM claims in the amount of \$4,160.33
- Fire Protection District SF claims in the amount of \$0

The motion passed with all in favor.

### **Proposed Resolutions:**

- **2021 Procurement Policy:** A motion was made by Dawn and seconded by Jo-Anne to approve the proposed 2021 Procurement Policy. The motion passed with all in favor.
- **2021 Credit Card Policy:** This policy was tabled, requesting further discussion

### **Old Business:**

- **Zoning Code:** Dan will ask Alfred if they have a local law regarding Solar panels and tabled for further discussion.
- **Town Clerk Appointed** – A motion was made by Dan and seconded by Bryan to approve the public hearing to have the town clerk change from elected to appointed proposition on the November ballot. The motion passed with Dawn abstaining.
- **Generator Maintenance:** Bryan Snyder will keep an eye on the generator and advise the Board of any issues that arise. It was agreed that a maintenance contract is not necessary at this time.

**ALMOND TOWN BOARD REGULAR MEETING**

May 18, 2021

- **IT contract:** Tabled for additional BIDs on annual contract, network map and infrastructure, policies, and town board computer.

A motion to adjourn the meeting was made by Bryan at 9:55am. The motion passed with all in favor.

Respectfully submitted

Shelly Stevens

Town Clerk