

ALMOND TOWN BOARD REGULAR MEETING

November 16, 2021

THE Regular Board Meeting was called to order by Supervisor Dawn Wildrick-Cole at 6:02 pm. Also present were Board Members: Deputy Supervisor Dan Hegarty, Bryan Snyder, and Jo-Anne Freeland, Town Highway Superintendent Jamie Mansfield, Town Code Enforcement Officer Bill ELLS, Village Board Member Bill Lockwood. Also in attendance were Residents Keith Stanley, Don Weiman, Deputy Town Clerk Jan Leathersich and Village Resident Cathy Cardet.

Absent: Town Board Member Larry Perry

Minutes: A motion was made by Dan and seconded by Larry to accept the October 2021 regular meeting minutes. The motion passed with all in favor.

Supervisor: A motion was made by Dawn and seconded by Bryan to accept the October 2021 Supervisors Report and Monthly Budget. The motion passed with all in favor.

Town Clerk/Tax Collector: A motion was made by Dawn and seconded by Jo-Anne to accept the October 2021 Clerk's report. The motion passed with all in favor.

Highway Superintendent:

- Highway Superintendent's report was submitted orally due to computer issues was have been resolved.
- Chips paperwork for reimbursement was filed in November.
- Jamie has filed paperwork and is finishing up for FEMA
- The is still problems with the excavator, Cat has not been able to currently resolve the problem.
- Continuing to service the trucks.
- MSHA Class was held in November.
- Continuing to patch roads.
- Town and County Sand is in shed.
- Coal for coal stove.
- County hydroseeded the reclaimed area of the pit as required by DEC.
- Hometown Hero Banners have been removed.
- Discussion as to keeping the 2001 Sterling truck as a back up until spring due to shortage of parts available for repairs. It was decided to keep the truck as a backup until spring.

Dawn motioned to accept the Highway Superintendent Report. Dan seconded and it passed with all in favor.

Dog Control Officer: Nothing to report.

ALMOND TOWN BOARD REGULAR MEETING

November 16, 2021

Code Enforcement:

- Issued a permit for a generator installation on Twin Valley Road, an addition on Sisson Road, and a new trailer (replacement) on Ryan Road.
- The roof on the Municipal Building is complete.
- Bill asked about NYMIR covering any of the costs of the repairs. Dan stated that the adjuster determined that most of the damage was wear and tear as well as poor workmanship. The adjuster did determine there was covered damage from a tree previously falling on the roof. The estimate was approximately \$1,888.00. After the \$1,000.00 deductible, the Town will receive approximately \$888.00.
- Bill spoke to Herb Schmidt about a roof over the rear Fire Hall Door. Herb will give the Town an estimate for materials in the spring. Bill also asked Herb about putting a rail on the deck as soon as possible to prevent any injuries.
- The main Municipal Building has portions of gutter missing. Bill suggested getting estimates in the spring to either remove the remaining gutter or replacing. He thinks the remaining gutters should be removed due to the ground sloping away from the building. If the gutters are removed, a small roof needs to be installed over the air conditioning in the document storage room.
- Bill thanked Jamie and the Highway Crew as well as Dan for their work in removing the trees at the rear of the building.
- Jamie will have Isaac Heating look at extending the boiler exhaust pipes to prevent damage to the exterior wall.
- Bill passed pictures to the Board of a situation he has been dealing with for the past few weeks. He is working with the County and the homeowner's children to resolve the situation.

Planning Board:

- Bill stated the Planning Board met for about 2 hours on November 15 and are getting closer to updating the Zoning regarding setbacks, districts, and special use among other items.
- Bill asked who will be responsible for decisions about special use permits, Planning Board, Zoning Board of Appeals, or the Town Board. Bill believes there will be an increase in applications for Special Use Permits. Don, Dawn, and Dan think the Town Board should be the Board to determine if a Special Use Permit will be granted. There would be specific conditions to be met to receive a Permit. It will be better for town residents to be able to contact the Town Board with any questions or concerns.
- Bill asked about going forward designating the Town Board as the deciding group for issuance of Special Use Permits.
- Jo-Anne asked about the difference between a variance and a special use permit. There was considerable discussion on the differences. Zoning is permissive not restrictive.
- Dawn thanked everyone working on updating the Town Zoning for all their hard work.

Dawn stated the Board will go into Executive Session after the regular meeting.

ALMOND TOWN BOARD REGULAR MEETING

November 16, 2021

Review of Abstracts: Julie stated she previously overlooked an invoice from Integrated Systems for the migration of Town and Village computers to the new system. She also asked about adding the cost of a 2 day virtual training for Newly elected Officials through AOT for her and Dan to attend.

- General Fund A claims in the amount of \$12,343.78
- General Fund B claims in the amount of \$775.71
- General Fund DA claims in the amount of \$7,455.36
- General Fund DB claims in the amount of \$5,119.23
- Joint Municipal Fund JM claims in the amount of \$26,713.00
- Fire Protection District SF claims in the amount of \$0

Dan asked about the voucher for Eastern Managed Print Network. That is for the annual lease payment of the Konica copier/printer including a charge for printing over the annual allowance. There was discussion about the length of the lease contract. Julie will find the original contract in the document storage room.

Dawn made the motion to approve Abstract #11 in the total amount of \$52,407.08 including the Integrated Systems invoice and the cost of training. Dan seconded. The motion passed with all in favor.

Julie informed the Board effective November 18, 2021, all documents that will be discussed at a Board meeting must be posted on the Town website. Minutes, even though not be approved are to be posted within 2 weeks, and Executive Session decisions within 1 week. Dawn mentioned that it is her thought that anything requiring a vote be on the agenda.

There was a discussion regarding “Executive Session” being on the agenda. Dawn said that Executive Sessions must be for certain categories of discussion. Dawn suggested that this be investigated with the Town Law Manual.

Julie let the Board know that Keith’s appointment to the Board of Assessment has expired. It was stated that Keith Stanley will be reappointed as of January 1. This has been tabled until January 2022.

Proposed Resolutions: None

New Business:

- Dan and Julie updated the Board about Cyber Insurance coverage through NYMIR. Effective January 1, 2022, all renewing policies will not have coverage underwritten by NYMIR. The Town’s policy renews December 31, 2021, and therefore will continue to have the current coverage for one more year. The new coverage effective January 1, 2022 will be through Hartford Steam and Boiler at a much higher premium with greatly reduced coverage.

ALMOND TOWN BOARD REGULAR MEETING

November 16, 2021

Old Business:

- Almond Community Face Book page – Has been discontinued.
- Regional Distributors – received print out from BBS showing what has been paid this fiscal year. Discussion regarding invoices for restroom supplies. Discussion again regarding access to the Janitor Closet. Access to be tabled.
- Roof and Gutter Repair – Dan motioned to accept the Supervisor’s use of Executive emergency power to move forward with having Universal Builders proceed with the repairs due to a emergency situation affecting safety and time constraints. Jo-Anne seconded the motion and it passed with all in favor.
- Door locks – Dan has called to Jimmy’s Locks for an estimate, the cost will be \$50.00 to \$60.00 per door. Discussion regarding the use of a single key for multiple doors.
- Garage Doors – decided to patch and wait until spring for repair or replacement.
- Park Cameras – Dan met with another company. The town has the necessary infrastructure, the salesperson recommended the Town buy camera online and install.
- Solar Policy – Discussion if there should be a local law or policy. Dan motioned to go forward with the Town Attorney to address adopting a Solar Law based on the Town of Alfred’s. Dawn proposed giving Dan the authority to proceed forward with the Town Attorney to enact a local law similar to the Solar Local Law of the Town of Alfred. Bryan seconded the motion and it passed all in favor.
- The Almond Community Face Book page has been deleted. Julie will have the webmaster remove the link to it and change the listed Board Meeting time to 6:00 pm.
- Preliminary Budget Approval – After a discussion about an Employee Benefit Reserve and it being removed from the Preliminary Budget, Dan motioned to adopt the Preliminary Budget, Bryan seconded it. The Budget was adopted with all in favor.

At 7:12 pm, Dawn motioned for the Board to go into Executive Session for the purpose of discussing ligation and requested Bill Ells be present. The second item to be discussed the Union Contract for the Highway Department. Dan seconded the motion. All voted in favor.

The Board returned to Regular Session at 7:50 pm.

Dawn motioned to authorize the Union Contract. Byron seconded the motion and it passed with all in favor.

At 7:55 pm Dan motioned to adjourn the meeting. Jo-Anne seconded and passed unanimously.

Respectfully submitted
Julie Phillips
Town Clerk