

## ALMOND TOWN BOARD REGULAR MEETING

November 17, 2020

\*Due to lack of quorum, the Town Board did not hold a meeting on October 20<sup>th</sup>, 2020.

THE REGULAR MONTHLY MEETING of the Almond Town Board was opened at 6:34pm by Supervisor Dawn Wildrick-Cole. Also present were Board Members: Deputy Supervisor Dan Hegarty, Jo-Anne Freeland, Bryan Snyder, and Larry Perry, Town Clerk Shelly Stevens, Codes Enforcement Officer Bill Ells, Village Board Member Bill Lockwood

Absent: Highway Superintendent Jamie Mansfield

**Minutes:** A motion was made by Dawn and seconded by Dan to accept the September special meeting and regular meeting minutes. The motion passed with all in favor.

**Supervisor:** A motion was made by Dawn and seconded by Jo-Anne to accept the September and October 2020 Supervisors Report and Monthly Budget. The motion passed with all in favor.

**Town Clerk/Tax Collector:** A motion was made by Dawn and seconded by Jo-Anne to approve the September and October 2020 Town Clerk Report. The motion passed with all in favor.

**Deputy Clerk Appointment** – A motion was made by Dawn and seconded by Larry to approve the Town Clerk's appointment of Carin Elwell as Deputy Town Clerk. The motion passed with all in favor.

**Budget Modification** – A motion was made by Dawn and seconded by Dan to make a budget encumbrance of \$400 from A1410.41 for payroll for the Deputy Clerk for January 2021. The motion passed with all in favor.

**Budget Encumbrance** – A motion was made by Dawn and seconded by Dan to make a budget modification of \$700 from A1410.4 to A1410.41 for payroll to train new Deputy Clerk. The motion passed with all in favor.

**AACSA -** Mr. David Burnes introduced himself as a new member of the AACSA Board of Directors, whom was also chosen to be the Town liaison between the Town of Almond Board and the AACSA Board. He gave the Board an update on the progress of the Greg Norton Memorial Park as well as a new installation in the Almond Lion's Park. Finally, he made the Board aware that AACSA has intentions of filing for a Ralph Wilson grant.

A motion was made by Dawn and seconded by Dan to approve David Burnes as Town liaison for AACSA. The motion passed with all in favor.

### **Highway Superintendent (Oct Report):**

- Sidewalk concrete is complete in Village. Only thing left is Top soil
- All town and county sand salt mixed and hauled from pit to salt shed. West Almond let us use their loader for some sand and so we didn't have to move loader back and forth from pit to salt shed to load and push up.

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- Had a few issues with Loader. Accelerator Pedal Rheostat switch went bad causing loader not to run at full power. Then the Transmission bypass Thermostat switch went bad causing the transmission to run hot and not let the transmission to circulate through the cooler.
- Serviced the 18 Peterbilt, 05 Sterling, Oil, fuel and Air filters changed.
- 01 Sterling removed the brine tank and welded the hoist brackets back to the box after they rusted and broke off the box. Continued to weld cross member cracks.
- 05 sterling and 18 to hess tire for State inspection.
- 2011 Mack ABS cable damaged and throwing light. Removed old sensor and cable and replaced with new.
- Pickup still at maple city waiting for transmission. Parts are on Back order and we are 97 on the list. Chrysler gave go ahead to replace transmission under warranty. No time Frame when it will be done. Transmission had a broken spring inside that made a catastrophe in different sections of transmission. Same thing happened to Village of Alfred's truck
- Started Changing over truck tires to winter tread on 2011 Mack. Had front drive axle brake Shoes Rust jacking and Bad grooves in the Drums. Replaced Shoes and drums

### Seasonal Roads for the Town of Almond 2020-2021

- Bush Road starting at the intersection of Ryan road to the Lorre property Line 1.40 Miles
- Coats Road .44 miles all
- Cook road from Hills Road to Spitulnik driveway 1.2 Miles
- Gas Springs .77 miles all
- Mike Dixon 1.57 miles all
- Roots Road .89 miles all
- Satterlee Hill from Bailey Property to County Line .23 miles
- Ryan Road From bus turn around to bus turn around. .89 miles
- Thomas Hill from Bridge to Kelly property .73 miles
- Linkletter Road from Bert Harvey to Bradley Property .50miles
- Klipnocky Road from Brown road to Roots Road 1.28 miles
- Prior Road from Wyatt Road to town line .50 miles
- Prior Road from Snowplow turnaround to Hills Road .43 miles
- Bully Hill from Karr road to Plow turn around 1.15 miles
- Karr Road .8 miles all
- Total Center line miles of Seasonal Roads is 13.85 miles

#### **Highway Superintendent (Nov. Report):**

- Sanded roads on 11/2
- Floor on sander conveyer came apart on 2011 Mack. Had to cut out section of floor and weld back in a section
- Pickup still at maple city waiting for transmission. Parts are on Back order

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- Changed screen back over to Gravel, Screening gravel
- All trucks have sanders and front hitches installed ready for winter
- Had Annual MSHA class on 11/10/2020. Alfred, West Almond, Greenwood in attendance as well. Will hold future classes in fall instead of the normal June time frame
- Had to replace Batteries on 05 sterling, 7 years old
- On 11/15/2020 Had high winds in early evening bringing tree's down on Hopkins road, Bush road, and brown road.

A motion was made by Larry and seconded by Dawn to approve the Town of Almond's Seasonal Road list for 2020-2021. The motion passed with all in favor.

A motion was made by Dawn and seconded by Larry to approve Highway Supervisor's October and November 2020 reports. The motion passed with all in favor.

A motion was made by Dawn and seconded by Dan to approve Highway employee's year end payroll requests. The motion passed with all in favor.

**Dog Control Officer:** Dan informed the Board that he currently has a dog in the kennel available for adoption. He also informed the Board that NYS Ags & Markets inspected and passed the Town's kennel.

**Codes Officer:** Bill Ells gave a permits update to the Board. He also informed the Board that he recently took recertification classes and exams and has passed to be certified as Codes Enforcement Officer for another 5 years. There was no update regarding the Flaitz case at this time.

**Planning/Zoning Board:** Bill Ells informed the Board that the Planning Board is currently having 2 meetings a month to work towards new Zoning laws.

**Review of Abstracts:** Dawn made a motion to accept Abstract #10 for October 2020 for a total of \$64,137.43. Larry seconded the motion.

- General Fund A claims in the amount of \$5,548.70
- General Fund DA claims in the amount of \$51,962.90
- Highway Fund DB claims in the amount of \$6,625.83

The motion passed with all in favor.

Dawn made a motion to accept Abstract #11 for November 2020 for a total of \$25,049.22. Larry seconded the motion.

- General Fund A claims in the amount of \$14,176.40
- General Fund B claims in the amount of \$21.47
- Highway Fund DA claims in the amount of \$7,391.97
- Highway Fund DB claims in the amount of \$1,323.38

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- Joint Municipal Fund JM claims in the amount of \$2,136.00

The motion passed with all in favor.

**Proposed Resolutions:**

- **Approval of 2021 Budget:** A motion was made by Dan and seconded by Larry to accept the Proposed Budget as presented with a 4.10% increase in the amount of taxes to be raised.

A roll call vote was as follows:

Dawn Wildrick-Cole	Aye
Dan Hegarty	Aye
Larry Perry	Aye
Jo-Anne Freeland	Nay
Bryan Snyder	Abstain

The motion passed.

- **Vacuum** - A motion was made by Dawn and seconded by Dan to approve the purchase of a new vacuum at an estimated cost of \$210 for cleaning purposes. The motion passed with all in favor.
- **Franchise Agreement** – Tabled. Board requested that Shelly call the cable company and request internet upgrade prior to signing the Franchise agreement. Topic is tabled until next meeting.
- **Fire Dept. Mutual Aid Plan** – Tabled until December meeting

**New Business:**

- **Twin Valley Heights** Resident Bill Lockwood informed the Board that there is not a “No Outlet” sign on the dead-end road of Twin Valley Heights. The Board will advise Highway Superintendent.
- **Fireproof Records Room** – The Board discussed the fire proofing of the records room. Requested that Highway Superintendent bring an estimate of material costs to the next meeting.

A motion to go into executive session regarding possible litigation was made by Larry and seconded by Dan at 8:02 pm. The motion passed with all in favor.

A motion to end executive session and to adjourn the meeting was made by Dawn and seconded by Bryan at 8:14 pm. The motion passed with all in favor.

Respectfully submitted

Shelly Stevens  
Town Clerk