

ALMOND TOWN BOARD REGULAR MEETING

March 17, 2020

THE REGULAR MONTHLY MEETING of the Almond Town Board was opened at 6:24pm by Supervisor Dawn Wildrick-Cole. Also present were Deputy Supervisor Dan Hegarty, Board Members Jo-Anne Freeland, Bryan Snyder, and Larry Perry, Town Clerk Shelly Stevens, Highway Superintendent Jamie Mansfield, Codes Officer Bill Ells, Honorable Teresa Jaycox, Arlene McMahon, and Keith Stanley

Minutes: A motion was made by Dan and seconded by Larry to accept the February regular meeting minutes. The motion passed with all in favor.

Supervisor: A motion was made by Larry and seconded by Dawn to accept the February 2020 Supervisors Report and Monthly Budget. The Board acknowledge receipt of the 2019 AUD report. It has been tabled for further review. The motion passed with all in favor.

Town Clerk/Tax Collector: A motion was made by Dawn and seconded by Dan to approve the February 2020 Town Clerk Report. The motion passed with all in favor. Shelly noted that the Municipal building does not have a good supply of toilet paper, however we did receive plenty of hand sanitizer from the County. All events planned at the Municipal building have been cancelled or postponed at this time.

Highway Superintendent:

- Plowed and sanded roads 9 different times
- Dug water leak on Maple ridge for the village on 3/16
- Out trimming trees on Mill street, Dungan road, Whitney valley heights ext. using Andover's chipper. We help them with some tree trimming in exchange of use for their chipper
- Parking side of brake chambers spring bad on Peterbilt replaced with new chambers.
- Had wheel seal go on O1 sterling on Rear end. Replaced seal and brake shoes and drum from oil soaked, replaced all brake chambers on rear, parking side springs broke wouldn't hold truck, Air to air charge cooler leaking wouldn't build boost. Duane's radiator tested and confirmed air to air cooler was bad and couldn't be repaired. Replace with new cooler. Changed oil and filters and serviced the truck. Alternator went bad and had to replace batteries as well.
- Brought grader in shop and serviced for summer. Oil and filters, Also while in shop put new shims in blade slide, tighten up circle with adjusting shims, Tightened up lift Cylinder shims, new shims in side shift cylinders, new bearings in lift cylinder mounts.
- Service Screen in pit and is all ready for processing gravel
- Clean and repainted bolt bins and sorted bolts out and placed in tool room
- Still Having Transmission issues on 5500. Maple city Dodge can't figure it out. Truck goes into neutral on occasion while plowing or driving. Sit and wait 5 to 10 minutes and then everything. Talked to dale at Hess tire he is looking for some information on it or what to look for. Truck goes to maple city For door and cab corner repair at the end of the month from Mishap in February. Insurance check all ready in account
- Picked up new roadside mower from Monroe Tractor. Teitsworth stopped on old mowers and has pictures and will do advertising on mower going to auction.

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A motion was made by Dan and seconded by Dawn to approve a cell phone contract with Verizon via an OSG contract for the Highway Superintendent at a cost of \$50 per month. The motion passed with all in favor.

Dog Control Officer: Dan reported that the Alfred dog kennel has been declared inadequate and that they would like to contract with the Town of Almond to board dogs here in the winter months at a cost to the dog owner of \$25 per day, \$15 of which would be paid to the Town of Almond. A motion was made by Dan and seconded by Dawn to approve the request to board Alfred dogs. The motion passed with all in favor.

Codes Officer: Bill reported that he had gone to Codes school for 3 days and got his required training hours in for the year already. He informed the Board that new Codes books will be released in May. New books are released every 3 years. For the first time, the Town will have to pay for the purchase of these books. Bill estimated the cost at \$666 plus shipping. A motion was made by Dan and seconded by Larry to approve the purchase of new Codes books, to be paid at a 50/50 split from B1990.4 and B3620.4. The motion passed with all in favor.

Bill wrapped up his report by giving an update on the progress of current permits, in addition to:

- **Flaitz** – Bill informed the Board that as of Jan 8, 2020, Mr Flaitz has 6 months to clean his property up per Judge requirements.
 - Larry has requested that Dawn have a conversation or send a letter to the Town Attorney regarding his poor conduct of not attending the January 8th court date which also resulted in Bill not attending as the Attorney informed Bill that he had requested adjournment of the court date. However, according to the Judge, no such request was made.
- **Gaynor** – Bill called and talked to him recently. He did move a few little things around. Bill had additional items of note that needs to be done that Bill made him aware of. Dawn stated that the this topic will be tabled for now.
- **Logger Permit:** Bill noted that in the Town of Ward there was a logger doing some work where road conditions were not ideal and they had to close the roads because of damage done to them by logger. Bill suggested that Town consider requiring permit by loggers. Jamie was requested to look into this and to report back to the Board at the next meeting.

Review of Abstracts: Dan made a motion to accept Abstract #3 for March 2020 for a total of \$29,053.73.

Dawn seconded the motion.

- General Fund A claims in the amount of \$6,287.01
- Highway Fund DA claims in the amount of \$22,064.26
- Joint Municipal Fund JM claims in the amount of \$702.46

The motion passed with all in favor.

Proposed Resolutions:

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- 2020 Town Investment Policy: Tabled
- ATV Law: Tabled as the proposed law wasn't received back in time for this meeting. Dan requested that they move forward with the proposed law and set a public hearing for the April 21st meeting. The motion was made by Dan, seconded by Bryan, and the motion passed with all in favor.
- IT: A motion was made by Dan and seconded by Bryan to request an estimate from Ed Flaitz regarding the IT and camera work that the Town needs, estimate to not exceed \$5,000 without further Board approval. A request to Matt Speed will be sent requesting proprietary and administrator rights, and to deliver any Town equipment that has been previously purchased. The motion passed with all in favor.

Dawn informed the Board that she had received Arlene McMahon's letter of resignation. On behalf of the Board and the Town of Almond, Arlene was thanked for her service and will be missed.

A motion to adjourn the meeting was made by Dan and seconded by Jo-Anne at 7:28 pm. The motion passed with all in favor.

Respectfully submitted

Shelly Stevens
Town Clerk