

ALMOND TOWN BOARD REGULAR MEETING

July 21, 2020

THE REGULAR MONTHLY MEETING of the Almond Town Board was opened at 6:38pm by Supervisor Dawn Wildrick-Cole. Also present were Deputy Supervisor Dan Hegarty, Board Members: Jo-Anne Freeland and Bryan Snyder, and Larry Perry, Highway Superintendent Jamie Mansfield, Town Clerk Shelly Stevens, Codes Enforcement Officer Bill Ells, Village Board Members Bill Lockwood and Paul Gabriel, Bill Dibble Allegany County Trails, Inc. President, Resident Charlie Gaynor and Attorney James Bird.

During workshop, prior to meeting start, Bill Dibble requested that the board consider joining the committee to pursue historic scenic byway project. Dawn suggested that Mr. Dibble also consider asking the Almond Historical Society.

Minutes: A motion was made by Dan and seconded by Dawn to accept the June regular meeting minutes. The motion passed with all in favor.

Supervisor: A motion was made by Dawn and seconded by Jo-Anne to accept the June 2020 Supervisors Report and Monthly Budget. The motion passed with all in favor. Dawn requested that all requests for 2021 budget please be given to her by the end of August. Jo-Anne requested to have bookkeeper update the Board regarding budget modifications as we are halfway through our fiscal year. She also requested additional information about the hometown heroes budget line.

Town Clerk/Tax Collector: A motion was made by Dawn and seconded by Dan to approve the June 2020 Town Clerk Report. The motion passed with all in favor.

Shelly requested permission to close the Town Clerk's office August 4th and 6th for vacation. Request granted.

Shelly also informed Board that non-profit organizations requesting multiple dates of use for community hall in municipal building are resulting in higher janitorial costs due to Covid cleaning regulations. Shelly advised the Board that she would continue to grant 1 day access for a paying request to use the hall, but for the time being requests for multiple dates will be brought to the Board for approval due to increasing costs.

Highway Superintendent:

- Installed drive pipe on Bush road just after bridge.
- Replaced blown hydraulic line on 01 Sterling going to hydraulic pump
- Screen is back together with new Clutch
- Graded rolled and brined Bush road, Hopkins, Dungan, Sterns Bully hill, McIntosh, Hills road, Deloss, Tuttle and working on turnpike now. Putting brine on roads.
- Ditch work on turnpike
- Mowing road sides working roads over north and working our way back
- Micro paving completed on twin Valley buy Suit Kote
- Helped Alfred with hauling gravel to a road grind

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- On 7/19/2020 had a quick moving rain and wind storm pass through, had 7 trees down across the roads, Brown, Burt Harvey, Cook, Bully Hill, Bush, Donnelly, And Klipnocky.

A motion was made by Larry and seconded by Jo-Anne to approve the June 2020 Highway Superintendent's Report. The motion passed with all in favor.

Dog Control Officer: Dan reported being unusually busy with dog control issues in the Town and Village. He also mentioned that the signed agreement between Alfred DCO and Almond DCO is now on record in the Almond Town Clerk's office. Dan informed the Board that the Almond kennel is in need of repairs which he estimates to be around \$500. Funds that would be needed from the dog control reserve funds. Larry said that the kennel was built around 1985 so he is not surprised that it is in need of repairs.

Codes Officer: Permits update was given. Bill requested that the Board return \$100 building permit fee to Anthony Santillo as he had decided not to build on the property. Board agreed.

Bill stated that resident Charlie Gaynor was present at the meeting with his lawyer regarding his home based business. Gaynor's lawyer, Jim Bird stated that he believed that Gaynor did not need a variance and requested additional information regarding zoning law definitions. Dawn thanked Mr. Bird for his attendance and comments stating that this was not the forum for this discussion and to please present his requests in writing to the Town.

Review of Abstracts: Dan made a motion to accept Abstract #7 for July 2020 for a total of \$123,446.95. Larry seconded the motion.

- General Fund A claims in the amount of \$11,053.84
- Highway Fund DA claims in the amount of \$6,699.42
- Highway Fund DB claims in the amount of \$95,295.70
- Capital Project Fund H claims in the amount of \$10,397.99

The motion passed with all in favor.

New Business:

- **AUD:** Was tabled to give Board additional time to review prior to next meeting
- **Records Room Access:** Dawn made a motion to that the Town and Village Clerk, along with their deputies, be the only ones that have access to the records and the records index and that if someone is in need of a record that must request so from the respective clerk. Bryan seconded the motion. The motion passed with all in favor.
- **Records Room / Boiler Room:** Larry requested that Jamie see if the doors are fire rated and smoke sealed and that he please make the Board aware at the next meeting of his findings.

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- Historical Society Trees: Dan requested that the Highway department assist the Almond Historical Society in the removal of several dead trees on their property. Larry made a motion to grant permission, Jo-Anne seconded. The motion passed with all in favor.
- IT Needs: Dawn made note that the Judge and Town Clerk are to call Ed Flaitz at EDS Computers if they are in need of any technical assistance.

A motion to move the meeting to executive session regarding personnel issues was made by Dan and seconded by Dawn at 7:35 pm. The motion passed with all in favor.

A motion to end executive session and to adjourn the meeting was made by Dawn and seconded by Larry at 7:51 pm. The motion passed with all in favor.

Respectfully submitted

Shelly Stevens
Town Clerk