

ALMOND TOWN BOARD REGULAR MEETING

January 21, 2020

THE REGULAR MONTHLY MEETING of the Almond Town Board was opened at 6:33pm by Supervisor Dawn Wildrick-Cole. Also present were Deputy Supervisor Dan Hegarty, Board Members Jo-Anne Freeland, Bryan Snyder, and Larry Perry, Highway Superintendent Jamie Mansfield, Town Clerk Shelly Stevens, Deputy Town Clerk Arlene McMahon, Codes Officer Bill Ells, Justice Teresa Jaycox, Village Board Member William Lockwood, Keith Stanley from Almond Planning Board, and President of the Almond 20th Century Club Susan Steere.

Minutes: A motion was made by Dawn and seconded by Bryan to accept the December regular meeting minutes and the December Special meeting minutes. The motion passed with all in favor.

Supervisor: A motion was made by Larry and seconded by Jo-Anne to accept the December 2019 Supervisors Report and Monthly Budget. Jo-Anne requested a final income and expenses report now that the Salt Shed has been complete. The Board also gave Arlene authority to send in the final quarterly report for the grant for the Salt Shed. The motion passed with all in favor.

Oaths: The Honorable Teresa Jaycox swore in Supervisor Dawn Wildrick-Cole, Councilmen Lawrence Perry and Dan Hegarty, and Town Clerk/ Tax Collector Shelly Stevens. The Supervisor and Town Clerk began new 2 year terms as of January 1, 2020. The councilmen began new 4 year terms as of January 1, 2020.

Justice: The Honorable Teresa Jaycox presented the Town Board with the 2019 Justice Report. She noted that the Justice audit was in the process of being scheduled with Baldwin. A motion was made by Dawn and seconded by Larry to contract with Baldwin to complete an internal annual audit for both the Justice and the Town Clerk. The motion passed with all in favor.

Town Clerk/Tax Collector: A motion was made by Larry and seconded by Dawn to approve the December 2019 Town Clerk Report. The motion passed with all in favor. Shelly made note that she found the Newly Elected Official Training in Rochester offered by New York Association of Town very educational. She also noted that the 2020 Tax Collection season had begun.

Highway Superintendent:

- Plowed and sanded roads 16 different times
- Shipped 05 Sterling off too Thru Way spring to have rear suspension fixed. County low boy hauled it up there.
- Cutting trees on Hopkins road. Old maples that are in really bad shape
- Helped County out with a couple trees on their county roads
- Mowing brush back on Baily Hill and Emerson road with mower on Excavator
- Changed a wing edge on 05 sterling and 18 Peterbilt
- Changed front Carbide cutting edge on 01 Sterling. Welded some cracks and spring adjuster bracket on front Plow, Blew Hydraulic hose on wing, side dump, and auger motor at different times.
- Replaced sander Chain and rear bearings on 01 sterling after bearing failed and bound up and broke chain.

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- Servicing Roller, fixing a couple Switches and mounting plates that were bad.

Jamie also mentioned that the Town of Almond Highway Department assisted the Town of Burns after their fire. They plowed their roads that Friday and Saturday for them. Burns is now maintaining themselves once again. Jamie would like to find more information about heat sensors that would alert him if there were a fire in one of our buildings. Larry inquired about the inventory of the Highway assets and wanted to make sure that it is being done regularly. They discussed how the NYS Archives Grant, beginning in spring, will be able to assist with this as well. A motion was made by Dawn and seconded by Larry to approve the Town Highway Report. The motion passed with all in favor.

Dog Control Officer: A motion was made by Dan and seconded by Dawn to increase over night boarding fees to \$20 per night, previously \$10 per night. The motion passed with all in favor.

Codes Officer: Bill supplied a list of all of the permits issued in 2019.

Gayner - spoke with Bill today, showed he's running business in Agriculture district, also has a letter from DEC that Charlie has received, and Gayner provided a list of things he's doing that he does not need a permit per the DEC. However under Zoning law, Bill gave him a list of the things he has been doing illegally in an Ag district. Charlie asked how to get it changed, they discussed variances and that it would have to go to variance committee to see if approved or denied. Bill let him know that he would be following up with him in March. Flaitz - supposed to go to court on 8th and our lawyer could not get there on that day, contacted our lawyer today and they still haven't rescheduled a new date. He was found guilty of all charges, now waiting for sentencing date. A motion was made by Larry and seconded by Dawn to approve the Codes Enforcement Officer's Report. The motion passed with all in favor.

Review of Abstracts: Dawn made a motion to accept Abstract #1 for January 2020 for a total of \$55,646.50 with the request of Voucher #488 until further information is confirmed. Larry seconded the motion.

- General Fund A claims in the amount of \$34,530.93
- Highway Fund B claims in the amount of \$5,412.00
- Highway Fund DA claims in the amount of \$15,333.57
- Capital Project Fund H claims in the amount of \$370.00

The motion passed with all in favor.

Proposed Resolutions:

- **2020 Appointments:** A motion was made by Dawn and seconded by Larry to approve the proposed 2020 appointments and to approve proposed 2020 salaries and fees. The motion passed with all in favor and included the below information as well:
 - The Almond Town Board would like to thank John Thompson and his family for John's time and service. The Almond Town Board would like to thank Arlene McMahon for her time and service as Deputy Town Clerk.

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- Jamie Mansfield has been appointed as Highway Superintendent for another 2 year term. Term of service to be through 12/31/2020
 - Keith Stanley was appointed as Town Resident at Large along with Bryan Snyder as Town Councilman both to represent the Town on the Joint Municipal Committee
 - Dawn made note that custodial salary was raised to comply with NYS minimum wage requirements. His salary is \$11.80 / hr
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- 2020 Attorney Agreement: A motion was made by Dawn and seconded by Larry to approve attorney retainer agreement for Richardson and Pullen. The motion passed with all in favor.
 - Contracts: A motion was made by Dan and seconded by Larry to approve the 2020 Fire, Village, Ambulance and Inter-Municipal contracts. The motion passed with all in favor.
 - Policies: The review of the Town Policies has been tabled until the February 2020 meeting.
 - Dump Truck: After a review of BIDs, a motion was made by Dawn and seconded by Larry to approve Jamie Mansfield to order a Utica General Peterbuilt 2021 which will include complete truck package ie front plow and wing. The cost of the truck will be \$227,688, of which \$120,000 to be bonded and paid in 3 installments of \$40,000 each using CHIPs money. The motion passed with all in favor. It was noted that the expected delivery date of said truck is the end of 2019, beginning of 2020.
 - Tractor Mower: After a review of BIDs, a motion was made by Larry and seconded by Dan to approve Jamie Mansfield to purchase a Maschio Bravo L250 8ft mower through Monroe Tractor in Campbell at a cost of \$8,855 and to send the old mower to auction. The motion passed with all in favor.
 - HGTV Application: Susan Steer, the President of the Almond 20th Century Club gave the Board an update on some \$90,000 of work needed on the Almond Library. She also discussed the residents' desire to submit an application for a television program's call for remodeling a small town contest. A motion was made by Dawn and seconded by Dan to use up to \$250 from contingency A1990.4 to use towards the Almond application if the need arises. The motion passed with all in favor.

A motion to adjourn the meeting was made by Dawn and seconded by Dan at 8:38 pm. The motion passed with all in favor.

Respectfully submitted

Shelly Stevens
Town Clerk