

ALMOND TOWN BOARD YEAR END MEETING

December 30, 2019

A SPECIAL MEETING of the Almond Town Board was opened at 6:04 pm by Supervisor Dawn Wildrick-Cole. Also present were Board Members Jo-Anne Freeland, Bryan Snyder, and Larry Perry, Highway Superintendent Jamie Mansfield, Town Clerk Shelly Stevens, and Baldwin Bookkeeping Justin and Ashley

Absent: Deputy Town Clerk Arlene McMahon

Review of Abstracts: Dan made a motion to accept Abstract #13 for December 2019 for a total of \$13,726.88.

Dawn seconded the motion.

- General Fund A claims in the amount of \$2,809.48
- Highway Fund DA claims in the amount of \$10,917.40

The motion passed with all in favor.

Additional Approvals:

- **Voucher 420:** A motion was made by Dawn and seconded Larry to approve and pay Voucher #420 to Eagle Associates. The motion passed with all in favor.
- **Voucher 416 part 1:** A motion was made by Dawn and seconded Dan to approve and pay Voucher #416 specifically the November and December Highway Employee Insurance to Teamsters in the amount of \$9,150.12 DA9060.8. The motion passed with all in favor.
- **Voucher 416 part 2:** A motion was made by Dawn and seconded Dan to approve and pay Voucher #416 specifically Jamie Mansfield's 2020 Premium (HRA) and the month of January insurance A9060.8 in the amount of \$8,391.07 to Teamsters. It was noted this amount would be paid out of and reflected in the 2020 budget, but approved today to ensure timely payment of presented bill. The motion passed with all in favor.
- **Voucher 416 part 3:** A motion was made by Dawn and seconded Jo-Anne to approve and pay Voucher #416 specifically the Highway Employees 2020 Insurance Premium (HRA) to Teamsters in the amount of \$14,400 DA9060.8 and \$14,400 DB9060.8. It was noted this amount would be paid out of and reflected in the 2020 budget, but approved today to ensure timely payment of presented bill. The motion passed with all in favor.

It was noted that Highway employee monthly insurance should be broken down in vouchers as follows – January - March use DA9080.6, April – September use DB9080.6, and October through December use DA 9080.6

- **Budget Modifications:** A motion was made by Dawn and seconded Larry to approve budget modifications presented by Baldwin Bookkeeping. The motion passed with all in favor.
- **Machinery** A motion was made by Dawn and seconded Larry to approve the transfer of \$25,000 from DA5130.2 Machinery equipment to DA0962.4 Budget Provisions for Machinery. The motion passed with all in favor.

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- Equipment Reserve A motion was made by Dawn and seconded Larry to approve the transfer of \$95,000 from DA0962.4 Budget Provisions for Machinery to the Equipment Reserve. The motion passed with all in favor.
- Dump Truck A motion was made by Dawn and seconded Larry to approve up to \$4,500 to repair a Highway Dump Truck. The motion passed with all in favor.

A motion to adjourn the meeting was made by Larry and seconded by Dawn at 7:37 pm. The motion passed with all in favor.

Respectfully submitted

Shelly Stevens
Town Clerk