

ALMOND TOWN BOARD REGULAR MEETING

September 17, 2019

The regular monthly meeting of the Almond Town Board was held at the Almond Municipal Building on the 17th day of September 2019. The meeting was called to order by Supervisor Dawn Wildrick-Cole at 6:00 pm. Present: Supervisor Dawn Wildrick-Cole, Deputy Supervisor Dan Hegarty, Board Members, Jo-Anne Freeland, Larry Perry, Bryan Snyder, Clerk Shelly Stevens, Deputy Highway Superintendent Wayne Jefferds, Codes Enforcement Officer Bill Ells, Don Weiman, Dan McManus, Keith Stanley, and Village Board Member William Lockwood.

ABSENT: Highway Superintendent Jamie Mansfield, Deputy Clerk Arlene McMahon

A motion to move the meeting to Executive Session – employee history related - was made by Dawn and seconded by Jo-Anne at 6:02 pm. The motion passed with all in favor.

The meeting was called back to order with a motion to end the Executive Session made by Dawn and seconded by Larry at 6:32pm. The motion passed with all in favor and the regular meeting reconvened at 6:34pm.

Minutes: A motion was made by Dawn and seconded by Dan to approve the August 2019 regular meeting minutes with the following exceptions: It was noted that Bryan Snyder was present. It was also noted that while the abstract was approved, it was requested that the Kheops payment be held awaiting further information from Dawn. The motion passed with all in favor.

Supervisor: A motion was made by Dawn and seconded by Larry to approve the September 2019 Supervisors Report and monthly budget. An additional comment was made that as a request of the 2020 budget, the Hometown Heroes budget line be separate from Community Day and Grave Marker expenses. The motion passed with all in favor.

- **Salt shed** – We are on schedule. Wayne stated he thought it should be complete by the next Board meeting. The Board discussed a ribbon cutting event.
- **JM Contract** – Village Mayor John Meehan and Dawn have been discussing the contract and may want to do a joint meeting of both boards, bookkeeper has said it would be easy to set up second account for maintenance if both boards agreed along with still having the capital account.

Town Clerk/Tax Collector: A motion was made by Dawn and seconded by Larry to approve August 2019 Town Clerk Report. The motion passed with all in favor.

- **Telephone:** 2nd phone to be put in the Clerk's office for Arlene's use. Shelly noted that the Town is savings \$250 every month compared to last year by switching phone services to VoIP phones.

Highway Superintendent:

- Graded turnpike, Seasonal part on Ryan Gas, Springs and Roots road
- Oil and stoned roads for Chips projects
- Walls for salt shed set and interior ground work is complete and ready for Black top

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- Black toping Hopefully tomorrow and Thursday
- All sand is made for winter. Be calling for salt and hauling to shop as soon as Shed is done
- All roads have been Mowed. Old mower needs replaced or a major overhaul like all parts and shell replaced
- Rebuilt steering Cylinders on grader after they started leaking
- Installed driveway pipe on Gas springs and did ditch work down over hill
- Ditch work on Clark road
- Changed out 2 cross over pipes on Bully hill
- Ac Compressor and dryer went bad on 2011 Mack R.S. Maher did the work, Ferris mower Pully bearing went bad replaced pully, removed brine tank from truck, looking at box and seeing what work needs to be done to get ready for winter
- A heartfelt thank you was received by the Clerk for the Highway employees from a resident on Gas Springs Road thanking them for their professional assistance both work ethic and pleasant attitudes for work done on that road.

Almond Highway Inventory 2019

1. 2018 Peterbilt

Mileage: 23474
Hours: 1450
Condition: Great
Issues: None

2. 2011 Mack

Mileage: 79054
Hours: 4908
Condition: Good
Issues: Hydraulic Tank leaks

3. 05 Sterling

Mileage: 127629
Hours: 9080
Condition: Poor
Issues: Box and floor in poor shape, Motor is tired, Hydraulic tank leaks, Hydraulic piping needs replaced under dump body

4. 01 Sterling

Mileage: 146430
Hours: 8871
Condition: Poor

Issues: Dump body in real bad shape, Cross members cracked, Tailgate not shutting, Floor is Very thin,

5. 2015 dodge Pickup

Mileage: 71508
Hours: 2467

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Condition: ok

Issues: Drive line issue intermittent, Front coil springs and shocks need replaced, possible control arm bushings, smokes on start on occasion

6. 2016 Dodge 5500

Mileage:38276

Hours: 2084

Condition: good

Issues: none

7. 2015 John Deere 644k loader

Hours: 1913

Condition: Good

Issues: None

8. 2005 Cat excavator

Hours: Gauge Doesn't work

Condition: Poor

Issues: Electrical issue, Hydraulic line getting old and blowing more, Bucket pins and bushing getting sloppy, Hydraulics low on power

9. 1986 Cat Grader

Hours: Gauge not working

Condition: Old

Issues: Hydraulic line

10. 2014 case 75c tractor

Hours:1477

Condition: Good

Issues: Too small for new mower. Mower breaks 3 point hitch, every piece on 3 point hitch has been broke over the last few years. Old flair mower made it through season needs Major overhaul or replaced.
Broom In bad shape

11. 2006 Cat roller

Hours: 1477

Condition: Good

Issues: Small, Doesn't Compact the road well, Need Brine on road at all times to keep operator out of the dust

12. 20 Ton equipment Trailer

Condition: Great

13. Screen

Condition: Good

Issues: none

Codes Officer:

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- Updated status on various permits that have been issued throughout the Town - additions, new homes, decks, etc
- Flaitz case: Judge has not responded as of yet. Larry suggested Dan contact the Judge overseeing the Judge of the Flaitz case to request a response.
- Planning Board along with Bill Ells and Dawn issued gift certificate and thank you card to Dirlam's for countless hours of assistance on the new comprehensive plan

Review of Abstracts:

A motion was made by Larry and seconded by Dan to approve Abstract #9 for September 2019 for a total of \$203,253.80. It was requested that Voucher #266 be changed to B7110.4 and Voucher #270 add note "Electric to the Lion's Bldg"

- General Fund A claims in the amount of \$3,698.10
- General Fund B claims in the amount of \$50.00
- Highway Fund DA claims in the amount of \$31,933.36
- Highway Fund DB claims in the amount of \$167,202.34
- Capital Project Fund H claims in the amount of \$370.00

The motion passed with all in favor.

Proposed resolutions:

- NYSR Resolution

Motion by Dawn and second by Jo-Anne to approve the Standard Workday and Reporting Resolution for Elected and Appointed Officials as follows:

BE IT RESOLVED, that the Town of Almond, Location Code 30644, hereby establishes the following standard work days:

6.00 hours for the following titles: Councilperson, Town Clerk/Tax Collector, Court Clerk, Assessor

8.00 hours for the following titles: Highway Superintendent, Motor Equipment Operators

AND

BE IT RESOLVED, that the Town of Almond, Location Code 30644, hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Supervisor Dawn Wildrick Cole, Standard Work Day of 6.00 hours per March 2018 documentation with a ROA result of 6.75 days.

Assessor Bobbi Elderkin, Standard Work Day of 6.00 hours per March 2018 documentation with a ROA result of 2.89 days.

Town Clerk Shelly Stevens, Standard Work Day of 6.00 hours, SSN... Registration Number.... 911, with current term beginning 05/2018 and ending 12/31/2019 with a ROA result of 10.53 days.

The motion passed with all in favor.

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- Funds Transfer: A motion was made by Jo-Anne and seconded by Bryan to transfer \$6,885.95 from JM Fund to the B Fund for reimbursement of generator and building maintenance expenses. The motion passed with all in favor.
- Bush Rd: A motion was made by Larry and seconded by Jo-Anne that the Town does not object to new utility poles being installed in the right of way on Bush Road, specifically County Rte 32 going up the Bush Road to the State line, provided that the Highway Superintendent is notified in advance and he approves with the placement. The motion passed with all in favor.
- Assessor: A motion was made by Dawn and seconded by Bryan to reappoint Bobbi Elderkin as the assessor for the term 10/1/19 through 9/30/25. The motion passed with all in favor.
- Workshops: A motion was made by Dawn and seconded by Jo-Anne for the following workshops: Budget workshop set for September 24th at 6pm, a Joint Municipal contract workshop on October 1 at 6pm, and a Town workshop on October 8 at 6pm. The motion passed with all in favor.
- Preliminary Budget: A motion was made by Dawn and seconded by Bryan for there to be a Public Hearing for the 2020 Preliminary Budget. The motion passed with all in favor.
- Regular meetings: A motion was made by Dawn and seconded by Dan to change the regular meetings to start at 6:30pm on the Third Tuesday of each month, with a workshop prior to the regular meeting each month from 6pm-6:30pm. The motion passed with all in favor.

A motion to adjourn the meeting was made by Dawn and seconded by Jo-Anne at 7:46pm. The motion passed with all in favor.

Respectfully submitted,

Shelly Stevens
Town Clerk