

ALMOND TOWN BOARD REGULAR MEETING

April 16, 2019

The regular monthly meeting of the Almond Town Board was held at the Almond Municipal Building on the 16th day of April 2019. The meeting was called to order by Deputy Supervisor Dan Hegarty at 6:00 pm.

Present: Deputy Supervisor Dan Hegarty, Board Members, Jo-Anne Freeland, Bryan Snyder, and Larry Perry, Highway Superintendent Jamie Mansfield, Town Clerk Shelly Stevens, Deputy Town Clerk Arlene McMahon, Town Codes Officer Bill Ells, Don Weiman, and Village Board Member and William Lockwood. Absent: Dawn Wildrick-Cole

Minutes: A motion was made by Larry and seconded by Jo-Anne to approve the March 2019 Minutes. The motion passed with all in favor.

Supervisor: A motion was made by Larry and seconded by Bryan to approve the March 2019 Supervisors Report and monthly budget. The motion passed with all in favor.

Update from Arlene: Arlene spoke with Ashley (Baldwin) and Shelly to identify areas where Baldwin made mistakes, and improvements Shelly can make. Still have questions about A5132.4 and A9060.8H, and DB9060.8 but ran out of time to resolve all issues, including reserves which also aren't correct. Now that the AUD is done, Abstract 13 will be transferred out and shown as budget modifications and will show in prepaid and accrual column and will affect YTD balance. Hopefully all corrections will be complete by May meeting. Please add budget modifications to agenda for May. Arlene also suggested there should be a meeting before the end of Dec each year for Abstract 13 to ensure it goes on the proper years' budget.

Town Clerk/Tax Collector: A motion was made by Dan and seconded by Larry to approve March 2019 Town Clerk Report. The motion passed with all in favor.

Shelly advised that the 2019 Tax Collection books are closed and complete with the County. She also advised that on April 25th, Spectrum will be coming to the municipality to install the upgraded internet service. Also advised that this service is not under contract, it is a month to month bill.

Highway Superintendent:

- Serviced the roller and got it ready for summer. Had an oil leak on the drum drive we had to remove drum from roller and found a bad seal and an O-ring leaking
- Dodge 5500 working on ball joints and front axle U-joints will be back together tomorrow
- 01 sterling serviced, and water tank installed.
- Started sweeping roads adding fresh water when not raining.
- Brine has been approved for use out of Bath and Independence locations. Beech hill we are waiting on approval. With new approval there will be new logging on when and where brine is applied Brine testing will be every year.
- Serviced grader and is all ready for summer. Getting quotes on tires for the rear
- Attended Superintendents meeting in Swain at the ski center
- Finished work on break room and office
- Dog park is Complete and looks good, seeing various people out using it.

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- First Aid class 3/25/2019 in Canisteo at Fire Hall. This is our recertification class. Normally it cost \$600 to bring American Red Cross here for Class. It was free through Steuben county
- County is moving right along on Emerson road Bridge Concrete is poured and ready for the Deck. Whitfords will have precast deck delivered towards the end of the month and then bridge will be reopened. We hauled item 4 to back fill in at the concrete abutments
- Most of the snow equipment has been removed from the trucks, summer tires put on and all brakes been adjusted
- Thunderstorm on Sunday 4-14-2019 caused some washouts on Tuttle and Satterlee on the season part. Debris collected in pipes after winter and the hard rain. The water jumped out of ditch in a few spots. Cleaned out debris and fixed washouts
- Jamie also received a letter from Armstrong of their scope of work for particular roads in the Town.

Dog Control Officer: DCO is still awaiting reinspection. Also noted the grand opening of the Almond Dog Park.

Codes Officer:

- **Flaitz** – Bill has not heard back from the Judge still as of today. It has now been 5 months. He was informed prior to the March meeting that our attorney would reach out to the judge. It was noted that he has not heard back from our attorney and requests assistance from Dawn to speak to the Town attorney.

Planning Board: The Planning Board has rescheduled their meeting to take place next week.

Review of Abstracts:

A motion was made by Larry and seconded by Bryan to approve Abstract #3 for 2019 for a total of \$26,708.17 with the following exception of Voucher #94 to Suburban as bill is being questioned.

- General Fund A claims in the amount of \$9,207.40
- Highway Fund B claims in the amount of \$90.02
- Highway Fund DA claims in the amount of \$10,816.25
- Highway Fund DB claims in the amount of \$2,692.50
- Special Fund H claims in the amount of \$1,800.00
- Special Fund JM claims in the amount of \$2,102.00

The motion passed with all in favor.

Proposed resolutions:

Old Business:

- **Salt Shed:** TABLED, requesting additional information
- **Cold War law:** Board members in attendance signed paperwork from Attorney to proceed

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- Local Law Proposals: TABLED
- Southern Tier West Local Government Day: A motion was made to approve Dan, Jamie, and Teresa's attendance for the training. It was also noted that Shelly would not be in attendance and requested to include in the motion approval for her to attend NY Association of Town Clerk's training in June. A motion was made by Dan and seconded by Larry to approve training requests. The motion passed with all in favor.
- Generator: TABLED
- JM Contract: TABLED
- DOT Speed Study – TABLED
- ATV Law: TABLED

New Business:

- Fire Department Chains for Doors: A motion was made to accept Overhead Door estimate to purchase and install chains for the Fire Department Doors using funds from the JM account. A motion was made by Bryan and seconded by Larry to approve the purchase. The motion passed with all in favor.
- Justice Annual Report: For 2018, the Almond Town Justice took in fees totaling \$72,725.70. The Town's portion is \$19,978.70

A motion to move the meeting to Executive Session – litigation - was made by Dan and seconded by Larry at 7:14 pm. The motion passed with all in favor.

The meeting was called back to order and a motion to adjourn the meeting was made by Dan and seconded by Bryan at 7:30 pm. The motion passed with all in favor.

Respectfully submitted,

Shelly Stevens
Town Clerk