

ALMOND TOWN BOARD REGULAR MEETING

November 13, 2018

The regular monthly meeting of the Almond Town Board was held at the Almond Municipal Building on the 13th day of November, 2018. The meeting was called to order by Deputy Supervisor Larry Perry at 6:41 pm. Present: Deputy Supervisor Larry Perry, Board Members, Jo-Anne Freeland, Bryan Snyder, Dan Hegarty, Town Clerk Shelly Stevens, Deputy Town Clerk Arlene McMahon, Highway Superintendent Jamie Mansfield, Don Weiman, Village Board Members William Lockwood and Paul Gabriel.

Minutes: A motion was made by Dan and seconded by Jo-Anne to approve the October 16 minutes along with October 30th public hearing minutes and budget workshop minutes. The motion passed with all in favor.

Supervisor:

Supervisors Report: A motion was made by Dan and seconded by Jo-Anne to table the October 2018 Supervisors Report and monthly budget report until further questions can be asked of Baldwin Bookkeeper Services. The motion passed with all in favor.

Town Clerk/Tax Collector: Motion by Larry and second by Bryan to accept the Town Clerk's report. The motion passed with all in favor.

It was also noted that the Shelly Stevens is now a licensed agent and able to sell hunting and fishing licenses. She also passed the Notary exam and will begin processing filing with the Secretary of State to offer Notary services at the Town Clerk's office. It was noted that after consistent weekly effort, Pitney Bowes had still not canceled the Town's postage contract. Initially contact was made requesting cancellation in October of 2017.

Highway Superintendent:

- Plowed and sanded 4 different times
- All sand and salt is mixed and hauled to the shop
- O1 Sterling brake work on Front steer axle, and rear brakes. Head plow sandblasted and painted. Installed 2 new bearings on chain rear shaft.
- O5 sterling, Brake work on rear axle, snow plow welded up cracks and put new cutting edge and shoes on, welded new steel in on sander chain guide
- All trucks serviced, Oil and filters changed,
- Undercoated 18 Peterbilt, 11 Mack and Dodge 5500 with chassis saver.
- Almond held the yearly MSHA training in municipal building, 18 total people in attendance
- Request made by Dan to have the Highway dept. please get benches at Lion's Park out of the weather and Jamie agreed that it would be done

Dog Control Officer: No update offered

Codes Officer: No update offered

Review of Abstracts:

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A motion was made by Larry and seconded by Dan to approve Abstract #11 for November, 2018 for a total of \$39,474.24:

- General Fund A claims in the amount of \$17,792.38
- General Fund B claims in the amount of \$189.96
- Highway Fund DA claims in the amount of \$19,014.83
- Special Fund H claims in the amount of \$495.50

The motion passed with all in favor.

It was requested that the Village of Almond be billed half of the heating repair bill from Isaac which would be \$367.68 of \$735.36

New Business

Generator: The Board received estimates for a generator:

- Isaac – 16kw generator and installation estimated at \$17,00+/-
- Lowes – 30kw generator and installation estimated at \$24,238
- Generac – 30kw generator and installation estimated at \$38,000
- Snyder Electric – 16kw generator and installation estimated at \$10,000, which is at cost with donated labor

Motion made by Larry and seconded by Dan to have Snyder Electric purchase and install generator for estimate of \$10,000 to be paid by using the JM Funds. Bryan abstained. The motion passed.

Following the vote, Larry called for a brief recess at 7:11pm. The meeting was reconvened at 7:21pm. Larry informed the Town Board that the Village Board voted and accepted in Larry's presence to move forward with the estimate of a generator purchase and installation by Snyder Electric of \$10,000 to be paid using the JM funds.

Salt Shed: Engineering plans from Khoeps has been received. Jamie said that his initial review of the ground work drawings look good. Larry and Shelly to sign BAN loan papers on Thursday November 15 at Community Bank.

AACSA: Dan asked the Board's blessing to apply for a grant by November 29 for a special needs playground at the Lions Park. A motion was made by Larry and seconded by Bryan giving approval for writing the grant and if awarded, installing the playground on the Town's property. Dan abstained from the vote. The motion was passed.

NYS Archives Grant: Shelly would like to apply for a 2019 NYS Archives Grant for an inventory of Town records and reorganization, filing, and shelving of records in house as well as a HVAC system in the current storage room to be turned into a records room. She presented the Board with 2 companies, 1 of which she recommended. The Board asked that Shelly check the references of the companies including timeframe to complete, towns of same size, etc. and then report back to the Board the findings.

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A motion to enter Executive Session was made by Larry and seconded by Dan at 8:13 pm. The motion passed with all in favor.

A motion to re-enter the regular board meeting was made by Larry and seconded by Dan at 9:17 pm. The motion passed with all in favor.

Union Contract: A motion was made by Dan, seconded by Larry to accept the 2019 Teamsters union contract as long as the contract doesn't have uniforms funds starting until the Unifirst contract has expired. Jo-Anne voted Nay. The motion was passed.

A motion to adjourn the regular board meeting was made by Dan and seconded by Larry at 9:25 pm. The motion passed with all in favor.

Respectfully submitted,

Shelly Stevens
Town Clerk