

ALMOND TOWN BOARD REGULAR MEETING

December 18, 2018

The regular monthly meeting of the Almond Town Board was held at the Almond Municipal Building on the 18th day of December, 2018. The meeting was called to order by Deputy Supervisor Larry Perry at 6:04 pm. Present: Deputy Supervisor Larry Perry, Board Members, Jo-Anne Freeland, Dan Hegarty, Town Clerk Shelly Stevens, Deputy Town Clerk Arlene McMahon, Highway Superintendent Jamie Mansfield, Town Codes Officer Bill Ells, Baldwin Bookkeeping Services Justin and Sam, Don Weiman, and Village Board Member William Lockwood. Absent: Supervisor Dawn Wildrick-Cole, Bryan Synder

Minutes: A motion was made by Larry and seconded by Dan to approve the November 13 Public Hearing and November 13 regular board meeting minutes. The motion passed with all in favor.

Supervisor:

Supervisors Report: A motion was made by Dan and seconded by Larry to approve the October and November 2018 Supervisors Report and monthly budget. The motion passed with all in favor.

Baldwin Business Services:

- Justin and Sam reviewed the budget modifications of Due to/Due from, discussed the 2017 postage in relation to Pittney Bowes, and health insurance holds from employees share on payroll. A motion was made by Jo-Anne and seconded by Dan to approve the budget modifications. The motion passed with all in favor.
- Baldwin suggested line item transfers to resolve To/From, .4 account numbers, for each Fund (A, B, DA, DB). A motion was made by Larry and seconded by Dan to balance the budget. The motion passed with all in favor.
- Baldwin requested bills from the Teamsters regarding employee's HRA accounts – Arlene will follow up
- Shelly requested 2019 "cheat sheet" from Baldwin for accounts as some account numbers have changed that will be necessary for the abstracts. Shelly will fax what current cheat sheet looks like to Baldwin for reference.

Town Clerk/Tax Collector: Motion by Larry and second by Dan to accept the Town Clerk's report. The motion passed with all in favor.

It noted that the Shelly Stevens is now able to offer Notary services at the Town Clerk's office. It was also noted that the Pitney Bowes contract was finally cancelled with an effective date of December 31, 2017.

Highway Superintendent:

- Plowed and sanded 17 different times.
- Mowing brush with Excavator, Clerk road, Twin valley, Tuttle road, Turnpike
- Truck repairs:
 - 05 Sterling blew Turbo to manifold gasket replaced, blew radiator hose replaced, Steel air compressor coolant line sprung a leak, Replaced
 - 01 Sterling Replaced air controls in cab, wore out and had no function to plows or dump body, Replaced air control oiler

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- 01 sterling spinner shaft bearings went out and support tube was very thin, replaced and installed new bearings
- Boss plow harness heavy corroded and wires falling out of relay block. Had to replace main plow harness on pickup that controls plow
- Serviced loader, Changed oil and filters
- Installed Led light on back of dog kennel to help with camera in disgusting color of vehicles at night
- CK Bill came did the annual Fire Extinguisher inspection. all are good for another year
- Attended Superintendent's meeting in Belfast
- Submitted Chips paperwork in November, December payment Should be as follows
 - Pave NY \$32286.16
 - EWR \$26482.10
 - Chips \$58768.26
- Lion's Park - A truck was seen on camera tearing up softball field, 3 soccer field,s and through middle of playground, have video of truck, Troopers are involved, Jamie/Dan/Larry continue to investigate. Board is not happy with senseless acts of vandalism
 - Additional discussion: Remove Lions Park Road as a Town Road so as to be able to gate off properly - get off inventory? Dawn at DOT have paperwork to prove its even on the inventory? Jamie and Larry will find out more information.
 - DCO was granted permission by the Board to have access to the cameras as well. Jo-Anne mentioned not posting video online without lawyer permission, even if advised by law enforcement to do so
 - Discussed public policy regarding surveillance and that there is signage on the grounds

Dog Control Officer: No update offered

Codes Officer:

- Flaitz case update -Flaitz didn't have acceptable attorney presence, Judge went over every single citation which took 2 hours, now judge has 30 days to reply (end of 30 days should be tomorrow 12/19). Also within 30-60 days if State Attorney doesn't come in by then with state right away charges then DOT can come haul away Flaitz items on state right away.
- Been to couple classes for Codes training
- Reynolds / Gillette property - 2004 the Board had to make a decision, Bill gave copies of minutes from 2004 there wasn't action taken. Codes needs to know what can go in that space, requested board to review carefully and bring up at next board meeting. ZBA Don opinion rezone because couldn't have variance. Larry wants them to be able to put in a business when there are other businesses on State Rte 21 - Bill is asking if a house can be there - Bill Ells will ask Reynolds if they have copies of proper paperwork. Issue was tabled, but the Board is looking into it.

Review of Abstracts:

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A motion was made by Jo-Anne and seconded by Dan to approve Abstract #12 for December, 2018 for a total of \$80,331.82:

- General Fund A claims in the amount of \$30,056.36
- General Fund B claims in the amount of \$5,120.00
- Highway Fund DA claims in the amount of \$29,185.46
- Highway Fund DB claims in the amount of \$15,286.00
- Special Fund H claims in the amount of \$684.00

The motion passed with all in favor.

New Business

Cameras/Wiring: Shelly has been working with Matt Speed, as the sole point of contact for the Town and the Village. Shelly and Matt have an agreement that all work requested will be complete prior to next Board meeting, January 15th including wiring, cameras, and telephones.

Local Laws:

- Local Law - Dual positions, Is there a law saying you can't do it? Does Board of Elections know?
TABLED
- Best Value - award contract of best value vs lowest bid, you don't have to take lowest bid you just have to document why you didn't go with the lowest bid TABLED
- Cold War Law - using example of county law to implement this local law? Emailed lawyer 12/11, awaiting response.
- Additional: Shelly to follow up on all of the above by inquiring with the County and NYS Assoc. of Towns

Generator: Snyder Electric was paid 50% (\$5,000) to begin project and will be installed weathering permitting. Snyder said Village will continue to pay for propane. He would like highway dept to put in concrete slab. Remaining \$5,000 to be due upon completion.

Credit card: Shelly requested the Town Board consider getting a credit card so that the telephone bill, Call Centric, and Microsoft Office bills can be paid. Shelly stated that she was uncomfortable with a wire transfer and its lack of fraud protection. Five Star, Karen Stevens informed Shelly that there were multiple credit card options and multiple municipalities that use credit cards. Jo-Anne stated past disagreement by Dawn and herself because of worries that the card would fall into wrong hands, Dan stated if there weren't safe guards in place he would disagree too. Shelly stated that it would be easy to put safe guards in place that suit the board. Discussed loading a card with money, like a gift card, but if you loose the gift card there are no protections.

Salt Shed: Michelle from Khoeps and Jamie to talk tomorrow about putting out to BID ASAP (reference Sept meeting as already been voted and approved Jamie to move forward)

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NYS Archives Grant: Shelly would like to request that Alden Stevens (no relation) write a 2019 NYS Archives Grant for an inventory of Town records and reorganization, filing, and shelving of records in house as well as a HVAC system in the current storage room to be turned into a records room. This will be a shared services grant with the Town and the Village, the Town being the lead agency for the grant. A motion was made by Dan and seconded by Larry. The motion passed with all in favor.

Union Contract: Contract was officially signed by Larry. Requesting information from Duane on where to send HRA funds, \$7,200 per full-time employee.

DEC Letters:

Parcel 99.-1-3 – DEC notified interest of purchasing 20.8 acres of land, including the parcel that adjoins Bully Hill State Forest (Allegany Reforestation Area #3) with the reason for acquisition to prevent issues with private owners accessing the land through the State Forest along with making more land available for public access. It would be acquired under Section 9-0501 of the Environmental Conservation Law, and as such it would continue to pay school and town taxes.

Parcel 72-1-11 - DEC notified interest of purchasing 96.1 acres of land adjoining Klipnocky State Forest (Allegany Reforestation Area #6) with the reason for acquisition to provide more land available for public access. It would be acquired under Section 9-0501 of the Environmental Conservation Law, and as such it would continue to pay school and town taxes.

65+ Exemption: Partial Tax Exemptions for persons over 65 years of age, presently is \$10,000SS and will not be changed for 2019.

Phone lines: There are 6 phone lines: Clerk, Justice, Justice Clerk, Assessor, Highway, and office upstairs of highway currently used by AACSA. AACSA to reimburse Town for the cost of the phone line? Cost is \$9.00 per month.

A motion to adjourn the meeting was made by Larry and seconded by Jo-Anne at 8:50pm pm. The motion passed with all in favor.

Respectfully submitted,

Shelly Stevens
Town Clerk